



Thank you for booking a birthday party at SEA LIFE Kelly Tarlton's. Please read this important information for you party below.

### **ARRIVAL and Set-Up**

Upon arrival, proceed to the **EXIT** building and call your birthday host on **027 534 0744** to gain entry to the attraction.

Please arrange for the guests to arrive at the same time, and to meet at the **EXIT** building. Either you or your birthday host will be required to let them enter through the **EXIT**.

Please note: The Birthday Party room is only available 10-15 minutes prior to your scheduled party time.

### **WE PROVIDE**

- The set up with tables, chairs, tablecloths, cups, napkins and plates
- A birthday party host to guide your throughout the attraction
- Basic kitchen facilities (microwave, fridge, boiled water dispenser, and a hot & cold water tap)
- Sound system (with CD & USB capabilities)

### **YOU ARE WELCOME TO BRING**

- Food & Drink for the party (including utensils)
- Birthday Cake
- CD/Music to play through the sound system
- Eco-friendly decorations ( please be aware all items which you bring need to be removed prior to the next birthday party)

### **BANNED ITEMS**

- All types of balloons (please note, if you arrive with balloons you will be asked to keep them in your car).
- Candles – our smoke detectors are highly sensitive; any alarm activated incurs a \$1,400 call-out fee by the Fire Service. This is payable by any guest lighting candles in the birthday party room.
- Plastic banners/decorations

### **CATERING**

We do offer the option of catering –For catering options please see the order form which is attached to your confirmation email.



### **ITINERARY**

The party duration is 2 hours.

On arrival, your party host will run through the room facilities.

Once the guests have arrived, the tour will commence. The tour lasts for 45 minutes and is conducted throughout the entire attraction.

After your tour concludes, you will head back to the Party Room to finish the party celebrations.

Your party host will be located in the office next door throughout this time if you have any queries or require assistance.

### **PAYMENT**

Birthday parties must be paid prior to booking online. We do not provide refunds for any guests who are absent on the day.

Your party host will check the group size on the day. If there are any changes, please notify them prior to the tour. If you have any extra guests, they can be paid for via card with your birthday host.

### **AT THE CONCLUSION OF THE PARTY**

We respectfully ask that you, and all your guests, vacate the birthday party room no later than 10 minutes after your allocated time slot has come to an end. With only 30 minutes between birthday parties we require the room to be empty so that we can set-up for the next arriving party.

If you choose the 3.00pm time-slot, all guests must vacate the attraction at 5.00pm when the attraction is closed for the day. Please ensure parents of children attending are aware of this timing so that they pick up their children promptly.

**We hope you enjoy your birthday celebrations at  
SEA LIFE Kelly Tarlton's.**